

REGIONAL SCHOOL UNIT NO. 13  
SCHOOL BOARD  
CURRICULUM & TECHNOLOGY COMMITTEE MEETING MINUTES  
August 26, 2019

Committee Members Present : S. Allen Thomas, L. Andrews, A. Williams-Beers  
Other Board Members Present :  
Staff Members Present : J. McDonald, S. Tribou, B. Johnson  
Location : New Board Room at Old South School, Rockland

I. Call to order:

*This meeting was called to order by Susan Allen Thomas at 3:36pm.*

Meeting Time Discussion: 4<sup>th</sup> Monday at 7:30am pending needed agenda items (meetings may be held bi-monthly...once every two months)

II. Technology

*K-12 one/one technology updates:*

➤ Update on integrator positions

*We were unable to fund one of the integrator positions this year resulting in not having an integrator in every one of our buildings. Tracy Johnson has been re-assigned to OMS. Esther McKay will resume her role as tech integrator for OHS. Laurie Walsh will have the shared position this year between CCS and TGS. Bruce Johnson will send a list of where the new tech integrators are located to the committee members.*

➤ Review of summer projects

*Every building has been re-wired, and the head-end of the network has been moved to OMS. In addition, all classrooms are now 911 capable, and all phones have been switched over to the new phones. OHS still requires the wiring for the access points, but those should be complete within the week.*

***Suggestion for a Future Topic: How can we best protect student records?***

➤ Upcoming technology professional development plan

*It has been helpful to have technology integrators available in schools. We hope to have one per building in the future. In K-5 this position has also supported instruction on the iPad through a Technology/Library class. The Instructional Technology Committee has prioritized a list of possible training needs, and the committee is working on a plan to support teachers in after-school professional development.*

***Suggestion for a Future Topic: Development of strong passwords***

***Bruce Johnson hopes to run an Apple Pilot pencil at some point when funds permit.***

III. Curriculum

Title Fund Use:

*All title funds from Titles IIA, IV, and V were transferred to and combined with Title V funds to allow for more flexible projects. Title Grants were developed for FY20 with the district goals around Proficiency Based Learning and Social Emotional Learning in mind. Two major projects are titled PBL and SEL to support objectives within the district goals. For Proficiency Based Learning, funds will be used, like past years, to support the work of the Curriculum Board of Teachers to oversee Work Beyond Contract and Conference requests for PBL projects, but this year, they will also oversee and approve SEL projects as well. Additionally, funds are used to support vertical curriculum alignment, but due to increases in work beyond contract and decreases in Title V funding due to a transfer to fund a Title I position, district committee work will take place on a much more limited basis this year. For Social Emotional Learning, RSU 13 continues to partner with Restorative Practices PK-12 as well as PEAR for grades 6-10.*

District and School Based Goal Process:

*All six of our schools in the district refined and refocused school based action plans around 1 or 2 specific objectives that align with our district goals in Proficiency Based Learning and/or Social and Emotional Learning. While the district shares the same objectives under each goal, every school's action plan varies slightly depending on the grade span being served, the size of the school, the support needed for staff, and the population of students being served.*

*Administrators will continue working with their staff on their action steps and data collection plans. In addition, the administrative team has reorganized meetings in order to better support building administrators in this refined approach. Administrative Team meetings typically take place twice per month, but rather than typical administrative team meetings where all administrators meet to discuss agenda items, there will be one logistical meeting per month to address such business, one instructional meeting taking place in schools in order to continue calibrating our evaluation tool, and quarterly check-ins that involve 30-minute sessions in which principals address a series of supportive questions around their school's objective(s). The administrative team is very enthusiastic about this new approach.*

RSU 13's PBL Progress Update:

*Steffany Tribou shared the RSU 13 Curriculum Website with board members. The walkthrough included an overview of a new Curriculum Facebook Page for teachers to house PD opportunities, articles, DOE events, and Teacher Features. In addition, Steffany shared the vast amount of work that took place last year on K-5 rubric development in order to define proficiency of our new K-5 "I Can" Statements in all subject areas. Most rubrics aside from science and math are complete and posted on the Teacher Resources page on the Curriculum website under respective subject areas for ease of teacher use. Rubrics not listed as "DRAFT" on the site are accessible to parents and the public. Steffany also highlighted how curriculum work expanded last year to include performance indicator language development in grades 6-12 math, language revisions to grades 6-12 English, and coding clarifications in grades 6-12 science. Steffany will continue to support teachers in strengthening our curriculum during pullouts this year. The pullout model has been vital to the success of this work in that teachers have ownership in all curriculum documents that have been developed.*

V. Other/Adjourn:

*The committee will meet again the 4<sup>th</sup> Monday in Sept (Sept 30) **at 7:30am**.*

*Committee Chair Thomas adjourned this meeting at 4:39 pm.*